



**EF INTERNATIONAL ACADEMY - TORBAY**

# **Behaviour Policy**

**Persons involved in the development of the Policy**

**Debbie Chatterton – Vice Headteacher**

**David Davies - Headteacher**

**Governing Body – Chantelle Robitaille**

**Date of Commencement of the Policy: November 2010**

**Date Reviewed: March 2013**

**Frequency of Review: 2 Years**



## Behaviour Policy

### Purpose

EF Academy believes that in order to enable teaching and learning to take place, desired behaviour in all aspects of school life is necessary. It seeks to create an inclusive caring, learning environment in the school by:

- promoting desired behaviour and discipline
- promoting self-esteem, self-discipline, proper regard for authority and positive relationships based on mutual respect
- ensuring equality and fairness of treatment for all
- encouraging consistency of response to both positive and negative behaviour
- promoting early intervention
- providing a safe environment free from disruption, violence, bullying and any form of harassment
- encouraging a positive relationship with host families, parents and carers to develop a shared approach which involves them in the implementation of the school's policy and associated procedures
- promoting a culture of praise and encouragement in which all students can achieve

Staff, including teachers, support staff and volunteers, will be responsible for ensuring that the policy and procedures are followed, and consistently and fairly applied. Mutual support amongst all staff in the implementation of the policy is essential.

Staff have responsibility, for creating a high quality learning environment, teaching positive behaviour for learning and implementing the agreed policy and procedures consistently

- All staff will ensure there is no differential application of the policy and procedures on any grounds, particularly ethnic or national origin, culture, religion, gender, disability or sexuality. They will also ensure that the concerns of students are listened to, and appropriately addressed.
- All stakeholders will be expected, encouraged and supported to take responsibility for the behaviour of the student both inside and outside the school



Students are expected to take responsibility for their own behaviour and will be made fully aware of the school policy, procedure and expectations. Students will also be encouraged to take responsibility for their social and learning environment making it both safe and enjoyable by reporting all undesirable behaviour.

## Rewards

A school ethos of encouragement is central to the promotion of desirable behaviour. Rewards are an integral means of achieving this. They have a motivational role in helping students to realise that desirable behaviour, self awareness and responsibility to self and others is valued, and are clearly defined in the procedures. Integral to the system of rewards is an emphasis on praise both informal and formal to individuals and groups. Alongside this is informing parents regularly on their child's desired behaviour

## Procedures

### Code of Conduct

The following is a summary of the Code of Conduct. The full code of conduct will be issued to students on arrival. The Principal and Director of Studies will interview any student not conforming to the code or to its spirit. If the unacceptable behaviour continues a Conduct Letter setting out the school's concerns will be issued to the student as a first written warning, this will be copied to the Parents. As a result of this, the student will be required to sign a Conduct Contract to meet the school's expectations. If there is still no improvement, the Principal or Director of Studies will discuss the student's position as a member of the school with the student and his/her parents. A decision will be made as to their future membership of EF International Academy. In the event of gross misconduct this will be initiated without the first written warning.

### Summary of the Code of Conduct

You are expected to:

- be in full attendance each day, except when on approved leave, although you may leave the premises during lunch time.
- be punctual in the mornings and for all commitments thereafter.
- do all work set and complete assignments on time.
- behave in a civilised way both on and off the premises.
- use school property with care, and for sanctioned purposes only, and to reimburse the school for any losses or damage caused.
- treat other students and all staff with respect and courtesy at all times.

The following are not acceptable:

- There is a strict NO SMOKING rule in all buildings.
- Alcoholic drinks are not allowed on school premises, nor is the consumption of alcohol allowed at any time during the school day, on or off campus.



- No unauthorised drugs are allowed. Any involvement with illegal substances is likely to result in your permanent exclusion from the school.
- Gambling of any kind is forbidden in school.
- Mobile phones may not be switched on during lesson time.

Please do not break the law. If you do, you will almost certainly be sent straight home on the next available flight and you may even risk being sent to prison. The following is a very brief guide to some areas of illegality which may affect you.

- Smoking in any public building
- Non-prescribed drugs, including cannabis

If you are under 18, it is illegal to buy alcohol

- It is illegal to buy alcohol for anyone under the age of 18
- If you are under 18, it is illegal to buy tobacco
- It is illegal to buy tobacco for others under the age of 18
- Driving without insurance or a valid driving licence
- Carrying an offensive weapon (including small pocket knives)
- Causing a disturbance (including loud noises) in the street or other public places
- Shoplifting or any kind of theft

## Statement of belief

Joining the EF Academy community requires the acceptance of principles which allow everyone to have their rights respected.

You are expected to act with common sense, courtesy and co-operation. This will make your work as a student productive, enjoyable and ultimately successful. Infringements of this code will lead to sanctions.

## All students have a right to learn.

Behaviour in the College should at all times be conducive to learning.

Respect for property is a value of our society. Each student is expected to help to maintain and protect the College's property and environment and their own property. Respect must be shown for the property of others.

All relationships within the College should be characterised by respect, care and concern for the other person, whether a staff member or another student. Bullying and harassing behaviour is never acceptable and students who offend have no place in our community.

Care and concern for others should be extended to members of the public on public transport and in public places.

A community depends on every member to contribute to its functioning. Every student should contribute to the sense of community in class. Courtesy, punctuality and orderly behaviour in and out of the classroom are required.



Respect for the law as well as the health and well being of the individual is important. Smoking, possession or drinking of alcohol and possession or taking of drugs are strictly forbidden. Students who do not respect the law in relation to these matters may be asked to leave the College.

Acceptance for attending EF Academy carries the obligation of full attendance at College. Exemption from attendance can only be given by the College Principal and must be requested in advance where possible. If absence is unavoidable, through illness or other cause, the students or their Host Family is asked to phone 01803 202 932.

A note of explanation must be written by the student addressed to the Principal on the student's return, even if the absence is only of one day's duration. Such notes should be handed to the form tutor at registration by the student

Students must make attendance at class their top priority. Students must not arrange holidays or visit during term time. In times of family emergencies etc the student should discuss this as soon as possible with their Form Tutor to obtain the Principal's agreement to special leave.

**Medical, dental and other appointments** should be made in the students' own time. In case of emergency, a letter requesting permission to use school time should be sent by the student to the Principal and handed to the form teacher at registrations prior to the occurrence of the absence.

### **Ambassadors for the College**

We want students to be good ambassadors for the college. Students need to be aware that the good reputation of the College rests on their conduct as they walk about the town. Students should not behave in a loud disorderly manner or force people off the pavements as they walk along in groups.

### **Out of Bounds premises-**

Students under the age of 18 are forbidden to enter amusement arcades, pubs or clubs & betting shops.

### **Alcohol**

Alcohol affects many aspects of behaviour and those students whose behaviour reflects badly upon the College due to the influence of alcohol will be subject to disciplinary measures.

### **Damage to Property**

Any deliberate damage to property as a result of foolish behaviour or deliberate vandalism within the college or in the Host Family will result in those responsible being liable to pay for any damages caused.

### **Criminal Offences**

The following activities are examples of criminal offences that carry the consequence of arrest by the police, imprisonment and deportation.

- Carrying any type of weapon (e.g. a knife)*
- Theft or Shoplifting*
- Possessing, using or supplying illegal drugs*



- Antisocial behaviour*
- Hate crimes such as racism*
- Motoring offences: driving without insurance, after drinking alcohol, driving dangerously*
- Sexual offences: eg indecent exposure, attempted rape*
- Damage to property*

Incidents of theft, violence, drug abuse or other extremely serious cases will be referred to the Police as necessary and, once legal procedures have been satisfied, the student will be sent home immediately at the parent's expense.

For further details please refer to the Student Handbook for the Code of Conduct and the Behaviour and Sanctions Grid for procedures in dealing with poor behavior.